# Galileo ZL Booking Guide

## Travelport Galileo

Car Availability and Rates	
Display with flight segments	/#+CAL/ZL (# = air segment)
Display without flight segments	CAL05SEP-08SEPMIA/ARR-10A/DT-10A/ZL
Display Local Availability & Rates	CAL05SEP-08SEPORLR02/ARR-10A/DT-10A/ZL
Display One-way between Airport	CAL05SEP-08SEPMIA/ARR-10A/DT-10A/ZL/DO-TPA
Display One-way Airport to Local	CAL05SEP-08SEPMIA/ARR-10A/DT-10A/ZL/DO-ZLORLR02
Display One-way Local to Airport	CAL05SEP-08SEPORLR02/ARR-10A/DT-10A/ZL/DO-TPA
Display One-way Local to Local	CAL05SEP-08SEPORLR02/ARR-10A/DT-10A/ZL/DO-ZLORLR01
Optional Shop Qualifiers	
Display Association Rates	/A
Display by Car Type	.ICAR
Display Contracted Rate or Direct Bill	/CD-ZLXXXXXXX
Display in a different currency	/\$XXX
Display by Emerald Club number	/ID-ZLXXXXXXX
Display Government Rates	/G
Display Unlimited Miles	/UNL
Sell Formats	
Reference Sell from Availability Display	OA2 (2 = line number)
Direct Sell between Air Segments	/#+0CARZLICAR (# = air segment)
Direct Sell after one-way Air Segment	/#+0CARZL-20AUGICAR/DT-2P (# = air segment; date/time is return
Direct Sell without Air Segment	OCARZLMIA05SEP-08SEPICAR/ARR-10A/DT-10A
Direct Sell Local Location	OCARZLORLO5SEP-08SEPICAR/PUP-ORLR02/ARR-10A/DT-10A
Passive Segment	OCARZLBK1MDW10NOV-12NOVICAR/ARR-9A/DT-9A/CF-12345678
Optional Sell Qualifiers	(SI field should be last qualifier)
Billing Reference	/BR-XXXXXX
Child Seat	/SQ-CST (use a - (dash) between multiple entries)
Cash-In Club	/SI-CICXXXXXX
Coupon Code	/SI-PC-XXXXX
Flight Information	/ARR-DL123-1130A
Infant Seat	/SQ-CSI (use a - (dash) between multiple entries)
Name (if different than first name in PNR)	/NM-LAST FIRST
Navigational Equipment	/SQ-NVS (use a - (dash) between multiple entries)
Renter Email	**coming late 2020
Renter Telephone	**coming late 2020
Supplemental Information	/SI-XXXXXX (use space between multiple entries)
Voucher Payment (see helpful hints section)	/SI-VIXXXXXXX (two dashes following VI)
Voucher Payment-Full Credit (Expanded Electronic Voucher)	/EVV-FC/BN-billingnumber
Voucher Payment-Days/Group (Expanded Electronic Voucher)	/EVV-GDA/BN-billingnumber
readilet a different payer electronic readilet,	
	/EVV-EUR123.45/BN-billingnumber
Voucher Payment-Value (Expanded Electronic Voucher)  Booking with Contract ID (CD) and Billing Number (ID) (No Loyalty Number)	/EVV-EUR123.45/BN-billingnumber /CD-contractid/ID-billingnumber

### Galileo ZL Booking Guide (continued)

## **Travelport** Galileo

National Locations		
Display list of locations by city	CAISEA/ZL	
Display airport location policy	CADZLMDW	
Display local location policy	CADZLORLR02	
Convert currency	FZIEUR1000USD	

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Display Rate Rule	CAVA2 (2 = segment number)
Redisplay Car Quote	CAL*R

### Modify\*

Modify Car Type	CAM2T/SCAR (2 = segment number)
Modify Drop off City	CAM2O/DO-SFO (2 = segment number)
Modify Pick up Date	CAM2D/15JUL (2 = segment number)
Modify Return Date	CAM2D/-22JUL (2 = segment number)
Modify Arrival Time	CAM2O/ARR-3P (2 = segment number)
Modify Return Time	CAM2O/DT-8A (2 = segment number)

<sup>\*</sup>Verify your confirmation number after a modify, it may have changed due to a forced cancel/rebook

### **Helpful Hints**

- Please be sure to add renter loyalty number at time of shop or direct sell as it cannot be added later.
- When modifying a reservation to add a billing number, the Contract ID number must be added back into the reservation.
- To determine which is the correct voucher format to use for your contract, please contact your National representative.
- For "Value" vouchers, use the currency used by the destination station.
- For multiple coupon codes: add one to reservation and contact help desk to have others added.
- When booking multiple items in the SQ field, please use a dash to separate items.
- When booking multiple items in the SI field, please use a space to separate items.
- The alpha code at the end of the confirmation number will alert you to the level of service at the pick-up location:

AISLE: Follow signs to the Emerald Aisle, choose any car, and proceed to the exit booth

BOOTH: Follow signs to the Emerald Club Booth, show ID, and collect your keys and go

COUNT: Renters will need to stop at the rental counter or may use the rental kiosk for processing

**EXCNT:** Proceed to the designated **Emerald Club Executive counter**, show ID, collect your keys and go

EXSEL: Follow signs to the Executive Selection, choose any car, and proceed to the exit booth

PRSVC: Priority Service - Only available in countries outside US and CA

RESERV: Locate the vehicle row of the reserved car class, choose any car, and proceed to the exit booth

#### **Assistance**

Travel Advisor Help Desk	1800 328 2233 or tagents@nationalcar.com
Mobility	1 888 273 5262 or mobility@nationalcar.com
Hearing Impaired TTY devices	1 800 328 6323

